



732.446.1329

www.ajhent.com

ajhdjs@ajhertainment.com

Wedding Entertainment Planning Guide

We would like to introduce you to our Wedding Entertainment Planning Packet, An innovative approach to the organizational details and musical programming of your wedding. We will customize and share our successful ideas in order to create for you the best event possible.

Included in this packet are:

- The Customized Wedding Timeline
 - The Reception Checklist
- Important Wedding Details Sheet

In addition to this packet, each client has the opportunity to have an AJH Entertainment Planning Session with their Emcee Personality in order to review the details of your wedding.

The result of our meeting and attention to detail leads to what you expect...
Entertainment at Its Best with AJH
Look to AJH with confidence...
For the "AJH" Experience.



732.446.1329
www.ajhent.com
ajhdjs@ajhentertainment.com

WEDDING RECEPTION DETAILS

Celebration for Mr. & Mrs.: _____

Date of Celebration: _____

Times:

- Bridal Party Arrival: _____
- Guest Arrival: _____
- Ceremony: _____
- Cocktail: _____
- Reception: _____
- After Party: _____

Locations:

- Ceremony: _____
- Cocktail: _____
- Reception: _____
- After Party: _____

Location Contact Information:

- | | <u>Name</u> | <u>Phone Number</u> |
|----------------|-------------|---------------------|
| • Ceremony: | _____ | _____ |
| • Cocktail: | _____ | _____ |
| • Reception: | _____ | _____ |
| • After Party: | _____ | _____ |

Do You Have A Photo Booth? YES / NO Provided by: _____

Do You Have Screens? YES / NO Provided by: _____

Do You Have A Montage? YES / NO Who is Producing Montage? _____

Do You Have A Same Day Edit YES / NO Who is Producing Edit? _____

Do You Have A Gobo? YES / NO Who Is Creating The Logo? _____

Do You Have Up-Lighting YES / NO Color Up-Lighting: _____ Provided by: _____



732.446.1329

www.ajhent.com

ajhdjs@ajhentertainment.com

WEDDING RECEPTION CHECKLIST

1. Emcee Interactivity

- A. High (Dancing with you and your guests on the dance floor)
- B. Medium (Picking unique moments to interact with your guests)
- C. Low (Remaining behind the DJ booth and not interacting with guests)

You're Choice: _____

2. Reception Mood

(Circle all that apply)

- | | | | |
|-----------|-------------|--------------|-----------|
| A. Fun | B. Exciting | C. Elegant | D. Wild |
| E. Classy | F. Humorous | G. Laid Back | H. Formal |

3. Music Requests

- A. Only play the music you, the client have provided us, nothing more.
- B. Play most of the music you gave us, but have the freedom to play what we feel may go over well with the crowd.
- C. Play our must plays and then whatever we think would be appropriate for your guests to dance to.

You're Choice: _____

4. Special Ceremonies

(Circle all that apply)

- | | | |
|----------------------|--------------------------|-----------------------|
| A. Cake Cutting | B. Father/Daughter Dance | C. Groom/Mother Dance |
| D. Introductions | E. Bridal Party Dance | F. Birthday Cake |
| G. Anniversary Dance | H. Garter Ceremony | I. Garter Toss |
| J. Bouquet Toss | K. Centerpiece Giveaway | L. Religious Dances |



732.446.1329
www.ajhent.com
ajhdjs@ajhentertainment.com

BRIDAL PARTY INTRODUCTION INFORMATION

Grandparents of Bride: (SONG: _____)
• _____
• _____

Grandparents of Groom: (SONG: _____)
• _____
• _____

Parents of Bride: (SONG: _____)
• _____

Parents of Groom: (SONG: _____)
• _____

BRIDESMAIDS

GROOMSMEN

_____ ESCORTED BY: _____
(SONG: _____)

_____ ESCORTED BY: _____
(SONG: _____)

_____ ESCORTED BY: _____
(SONG: _____)

_____ ESCORTED BY: _____
(SONG: _____)

_____ ESCORTED BY: _____
(SONG: _____)

_____ ESCORTED BY: _____
(SONG: _____)

_____ ESCORTED BY: _____
(SONG: _____)



732.446.1329

www.ajhent.com

ajhdjs@ajhentertainment.com

FLOWER GIRL

RING BEARER

_____ ESCORTED BY: _____
(SONG: _____)

_____ ESCORTED BY: _____
(SONG: _____)

MAID/ MATRON OF HONOR

BEST MAN

_____ ESCORTED BY: _____
(SONG: _____)

BRIDE AND GROOM ANNOUNCED AS:

(SONG: _____)



732.446.1329

www.ajhent.com

ajhdjs@ajhentertainment.com

Additional Wedding Reception Songs

Ceremony Music:

Bridal Party Song: _____

Bride Song: _____

Recessional: _____

Bride and Groom First Dance Song: _____

Father Daughter Dance Song: _____

Mother Son Dance Song: _____

Blessing or Welcome: _____

Toast(s): (Who will be giving speeches)

1. _____
2. _____
3. _____

Bouquet Toss Song: _____

Garter Removal Song: _____

Garter Toss Song: _____

Garter Placement: _____

Cake Cutting Song: _____

WEDDING RECEPTION TIMELINE

Guest Arrival for Reception: _____

Introductions: _____

Bride/Groom First Dance: _____

Parent Dances: _____

Blessings/Toast: _____

1st Course: _____

2nd Course: _____

Main Course: _____

Bouquet Toss: _____

Garter Toss: _____

Cake Cutting: _____

Dessert: _____

Reception Ends: _____

